

## **CALL FOR PAPERS**

**INTERNATIONAL JOURNAL OF SOCIAL POLICY AND SOCIETY  
SOCIAL INSTITUTE OF MALAYSIA (ISM)  
MINISTRY OF WOMEN, FAMILY AND COMMUNITY DEVELOPMENT  
(MWFCD)**

**Manuscript Submission Deadline:  
3<sup>rd</sup> May 2016 (Tuesday)**

### **The Scope of this Journal**

The International Journal of Social Policy and Society (IJSPS) is a refereed international journal published by ISM. IJSPS aims to promote multidisciplinary topics in social sciences highly correlated to the development of the society. The journal published research papers on the fields of the human and social development, family, consumerism, music, gender, classes, sexuality, ethnic building, anthropology, business and management, economic, education, environmental science, government policy, philosophy, law, social welfare, sociology, statistic, psychology, women studies, ecology, world civilization, Asian and Europe studies among many others.

### **Why Write for this Journal?**

IJSPS produces original works, reviewed papers, conceptual framework, analytical and stimulation models, case studies, and empirical research on various areas of social policy and society. As a scholarly journal, IJSPS could become a vital and reliable source for policy makers, social scientists, researchers, professionals and practitioners looking for fresh and innovative ways in dealing with social issues for the purpose of nation building. The journal will be widely circulated to various government agencies in Malaysia, as well as through the MyJournal database. The journal can also be downloaded at [www.ism.gov.my](http://www.ism.gov.my).

## **Manuscript Review**

All manuscripts will be double-blind peer reviewed to ensure the validity, quality and reliability of the manuscript. Evaluation will be based on the objectives, contribution to the theory and practice, conceptual and writing style. If the manuscript does not fulfill the requirement and standard to be published in the IJSPS, it will not be returned to the authors. ISM holds the rights to publish the manuscript when and where deemed appropriate by the ISM Editorial Board. Authors will be advised via email if the manuscript required revision.

## **Submissions**

All manuscripts must be written in text format only (Microsoft Word) and submitted via email to The Editorial Committee at [ijsp@ism.gov.my](mailto:ijsp@ism.gov.my).

Enquiries should be addressed to the email address above.

## **Copyright**

Manuscripts that are submitted should not be published elsewhere and should not be under consideration by any other publisher. The authors are responsible in ensuring the authenticity of the manuscripts.

ISM owns the rights to republish manuscript in whole or in part for personal or classroom use without fee, provided that correct attribution and citations are made and this copyright statement (Copyright © 2015 Institut Sosial Malaysia, Kementerian Pembangunan Wanita, Keluarga dan Masyarakat, Malaysia. Re-printed with permission) is produced. Any other usage is prohibited without the written permission of ISM.

## **Manuscript Preparation Guidelines**

### Formatting

Font : Arial or Times New Roman  
Size : 12  
Spacing : 1.5 spacing on only one side of the paper  
Number of pages : 7 to 15 pages

### Details of Authors and Manuscripts

Title page should comprise all details below:

Title of the Manuscript  
Name of Author/Authors\*  
Affiliation of Author  
Address  
Phone Number  
Fax Number  
Email

\*All correspondence will be directed to the first author.

### Abstract

Abstract should consist of 150 to 200 words outlining the purpose, scope and conclusions of the manuscript. Five (5) relevant keywords should also be listed. If the manuscript is in Bahasa Melayu, abstract and keywords are required to be written both in Bahasa Melayu and English.

### Figures and Tables

All figures such as charts, graphs, models, drawings and tables should be titled and numbered accordingly.

## Appendices

Appendices should be appropriately titled and written on separate pages.

## Citation and Reference

Citation and reference should be based on APA formatting and style.

Examples are as follows:

1. Citation based on the author-date method.
  - a. One author:  
Akron (2000) proposed...
  - b. Two authors, first citation in text:  
Ojua and Omono (2012) also noted that...
  - c. Two authors or more, subsequent citations, use 'et al'.  
Juhasz et al (1975) noted...
  - d. Three or more authors, first citation in text:  
Juhasz, Calver, Jackson and Shipmen (1975) found ...; or
  - e. Three or more authors, first citation in, using 'et al':  
Juhasz et al (1975) found ...
2. All references must be arranged in alphabetical order and cited in text. Examples as follows:
  - **Articles in journals, magazines and newspapers**  
**Authors(s), date of publication, article title, journal title, issue number (if applicable) and page numbers.**  
Adefolalu, AA. (1992) Poverty in Nigeria; Some of its Dimensions and Consequences: Cecom Associate Pub, Ibadan, Nigeria.12 -14.
  - **Journal article, one author, accessed online**

Babakar, A. (2004). The Challenges of Security in Nigeria. 109 (2), 98-102. [http:// www.dawodu.com/abubakar/html](http://www.dawodu.com/abubakar/html).

- **Journal article, two authors, accessed online**

Babakar, A., & James, K. (2004). The Security in Nigeria. 54 (2), 54-55. [http:// www.dawodu.com/abubakarjames/html](http://www.dawodu.com/abubakarjames/html).

- **Magazine article in print**

Maddy, K. (2010, January 26). How healthy are you?. Health Preview, 156(1), 12 – 13.

- **Newspaper article, no author in print**

Investment in Gold. (2013, May 5). The Wall Street Journal, p.9.

- **Blog entry**

Arrington, M. (2008, August 5). The viral video guy gets \$1 million in funding. Message posted to <http://www.techcrunch.com>

- **Books**

Webster Dictionary (11<sup>th</sup> ed.). (2003). Springfield. MA: Merriam-Webster.

- **Dissertations**

- Author, date of publication, title and institution**

Lim, CH (2004). Journeying into the life of the Penan, Unpublished Doctoral Dissertation, Universiti Malaysia Sarawak.

- **Essays or chapters in edited books**

- Essay or chapter authors, date of publication, essay or chapter title, book editor(s), book title, essay or chapter page numbers, place of publication, and the name of the publisher.**

Labajo, J. (2003). Body and voice: The construction of gender in flamenco. In T. Magrini (Ed.), *Music and Gender: Perspectives from the Mediterranean* (pp. 67-86). Chicago, IL: University of Chicago Press.

- **Government Reports and Papers**

U.S. Department of Health and Human Services. (2005). Medicaid drug price *comparisons: Average manufacturer price to published prices* (OIG publication No. OEI-05-05- 00240). Washington, DC: Author. Retrieved from <http://www.oig.hhs.gov/oei/reports/oei-05-05-00240.pdf>.